Ms. Voss’s
ART SYLLABUS

As an art teacher, my goal is for students to learn about artists, techniques, vocabulary, and to inform students to make them more diverse and well-rounded individuals. In order to do so there are some classroom rules that need to be recognized and enforced.

Be SAFE
Students are assigned seats on the first day of class. These seating arrangements are decided by the teacher. Seating arrangements can and may be changed at any time by the teacher only. If a student has a problem with where they are sitting it is the responsibility of the student to inform the teacher of the problem, i.e. vision, hearing, etc.

Students are expected to come into the classroom in an orderly manner, get their materials out and go to their seats before the bell rings. No playing or messing around.

Students will be supervised at all times.

Safety Rules and Instructions must be observed at all times in order to have a safe and secure environment for all students.

Students are expected to use furniture, equipment and room appropriately. Hands and feet will be kept to oneself.

Art materials are to be kept in the classroom at all times. Materials taken out of the classroom may be considered a weapon.

BE RESPONSIBLE
All rules in the student handbook apply. This includes no gum, sunflower seeds, or any other form of food/candy.

Students are expected to have a wooden #2 pencil, eraser and a portfolio daily. Portfolios will be made in class. Due to having limited supplies, the school will provide only one portfolio, so it is the responsibility of the student to take care of his/her portfolio. On occasion students may be asked to bring inexpensive objects for projects, i.e. a photograph of themselves for self portraits.

Passes will be issued for Emergency use only. No passes will be given the first 15 minutes or the last 15 minutes of class. Students are expected to take care of any personal business including bathroom breaks during passing period or their own time. I understand that emergencies do come up and on those occasions it is the teacher’s discretion to write out a pass. I will only write passes out in planners so it is important for the student to have their planner with them daily. Students that leave the classroom for any reason will be expected to sign out and to sign in.

If a student has a problem, it is the student’s responsibility to bring it to the teacher’s attention. It is the teacher’s responsibility to take care of the problem, not the student’s responsibility.

Clean up procedures are as follows: Students are responsible for maintaining clean workspaces. Students are given ample amount of time to clean up. If you are asked to clean something up whether you made the mess or not, please do not argue but do what is asked of you. We all make messes and we all need to clean up. Clean up goes a lot faster if we help one another.
No marking on the desks. The desks are school property. If a student is caught marking on the desk, the following will happen:

1st time After school detention assigned to remove any marks that the student has made.
2nd time ALL desks are to be cleaned including the marks that the student has made.

Any signs inappropriate for school including weapons, gang signs, swastikas, etc.

1st time Artwork is taken to counselor and detention is given.

Students are given plenty of time to complete projects in school so no art should be taken home. I understand that not all students work at the same pace and that will be taken into consideration. If more time is needed, arrangements can be made. It is the responsibility of the student to make arrangements.

BE RESPECTFUL
Student behavior shall not interfere with the teacher’s ability to teach.

Students are expected to enter class with a positive attitude.

Students are to raise their hand with any questions or comments.

Respect is to be shown at ALL times. In order to have a learning environment everyone is expected to be on his or her best behavior.

No talking while the teacher is talking!

If a student does not show respect to the teacher, fellow students or themselves:

1st time A warning is given to improve their behavior.
2nd time One on one time with the teacher, a phone call home, a detention is given.
Further repercussions including referrals and being sent out of class.

GRADING REQUIREMENTS
Daily points will be given. Students will need their planner and a reading book daily. If a student is absent, it is the student’s responsibility to come in before or after school to make up notes and assignments that they have missed for whatever reason, i.e. illness or sports.

Behavior points are as followed:

1st time A warning is given to the student for the chance to improve upon their behavior.
2nd time Points are taken away for the following:
Talking, Disrupting Class, Not prepared for class (wooden pencil, eraser, portfolio), Disrespectful to Classmates or Teacher
3rd time ALL Daily points are lost for being sent out of class.

On the following page there is a place for the student and parent/guardian to sign stating that they have read the expectations. Please take the time to read and sign. The signed sheet needs to be returned to the teacher. It is worth points and is considered the student’s first grade. Please, take the time to get your child off to the right start. If you have questions or need to get a hold of me for any reason, please feel free to contact me via email. My email address is: kerri.voss@ops.org or feel free to call the school at 557-3500 x 7712

Ms. Voss
ART - Contact Information

Please read the following carefully. I feel it is important to not only have a strong student teacher relationship, but also to have communication with the students/parents/guardians as well. In order to do so I need to know who and how to contact you. Please fill out the following contact information and thank you for taking the time to thoroughly fill out this form.

PLEASE PRINT - Return to Ms. Voss for grade.

Student Information:

Student Name ____________________________________________
first / last

Address __________________________________________________
street __________________________________________________
city/state/zip

Phone __________________________________________________
home __________________________________________________
email __________________________________________________

Parent Information:

Mothers Name ____________________________________________
first / last

Address __________________________________________________
street __________________________________________________
city/state/zip

Phone __________________________________________________
home __________________________________________________
work __________________________________________________
email __________________________________________________
other/cell ____________________________________________

*When and how is the best way to contact you between 7:00am and 4:30pm? ________________________________

Fathers Name ____________________________________________
first / last

Address __________________________________________________
street __________________________________________________
city/state/zip

Phone __________________________________________________
home __________________________________________________
work __________________________________________________
email __________________________________________________
other/cell ____________________________________________

*When and how is the best way to contact you between 7:00am and 4:30pm? ________________________________

Guardian Information:

Guardians Name __________________________________________
first / last

Address __________________________________________________
street __________________________________________________
city/state/zip

Phone __________________________________________________
home __________________________________________________
work __________________________________________________
email __________________________________________________
other/cell ____________________________________________

*When and how is the best way to contact you between 7:00am and 4:30pm? ________________________________

I have read and understand the syllabus, grading requirements, and expectations sheet that was sent home with my child in art.

_________________________  _________________
Parent/Guardian Signature  Date

_________________________  _________________
Student Signature  Date
### Phone Calls:

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### Other Contacts:

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